



<b>ICS-213</b>						
<b>NUMBER</b>	<b>PRECEDENCE (CIRCLE ONE)</b>	<b>FROM STATION</b>	<b>CHECK</b>	<b>PLACE OF ORIGIN</b>	<b>TIME FILED</b> <small>24 hours format</small>	<b>DATE FILED</b> <small>Month Day</small>
327	Routine	K6WLS	29	WOODLAND CA	1525	MAY 24

<b>TO:</b>	DIANA COX SAFETY SERVICES <small>Name Department</small>	<b>POSITION:</b>	IC
<b>FROM:</b>	TOM SMITH <small>Name Department</small>	<b>POSITION:</b>	ENGINEERING
<b>SUBJECT:</b>	POWER OUTAGE		

MESSAGE BODY:					
WIND	DAMAGE	TO	POWER	LINES	5
HAVE	CREATED	OUTAGES	IN	SOUTH	10
AND	SOUTH	EASTERN	CAMPUS	AREAS	15
X	CREWS	DISPATCHED	TO	REPAIR	20
X	ESTIMATE	SERVICE	TO	BE	25
RESTORED	AT	2100	HOURS		30
					35
					40
					45

<b>RECEIVED FROM:</b> <small>Print name</small>	TOM SMITH	<b>INITIALS:</b>	TS	<b>POSITION:</b>	ENGINEERING
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<b>RECEIVED BY:</b>	<small>(Call sign)</small>	<b>RECEIVED TIME:</b> <small>24 hours format</small>		<b>RECEIVED DATE:</b> <small>Month Day</small>	
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**REPLY**

<b>REPLY TO MESSAGE NUMBER</b>	<b>FROM STATION</b>	<b>CHECK</b>	<b>PLACE OF ORIGIN</b>	<b>TIME FILED</b> <small>24 hours format</small>	<b>DATE FILED</b> <small>Month Day</small>
<small>(Message number above)</small>					

					5
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					35

<b>RECEIVED FROM:</b> <small>Print name</small>		<b>INITIALS:</b>		<b>POSITION:</b>	
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